

Company Profile

Intuitive Risk Management International is a consulting firm specializing in risk management advisory services that help companies meet the challenges associated with risk. With focus on quality, compliance, operations, project management best practices and business strategies, customers work smarter, not harder. The company's protective services division provides legal service and identity theft programs provide solutions that protect and benefit employers, small business owners, individuals and families. Providing consultative services, education, awareness and outreach is key to our approach; analyzing challenges and assessing needs to provide solutions that empower and make a difference.

How to Apply

To apply: Interested candidates should submit an online application with resume and portfolio or examples of work.

Internship Summary:

Paid internship with small company. Hands-on learning starts day one in this fast paced environment. Obtaining course credit may also be possible, depending on the student's program approval. Hours will be flexible based on school schedule. Term of internship is variable, averaging around 12 weeks with the potential for extensions. Apply today, we are hiring YEAR ROUND!

Duties and Responsibilities:

- Internship will provide exposure to the inner-workings of a risk management firm from a marketing and communication perspective
- Creatively discover and create new branding awareness strategies
- Proofread written materials for grammar and syntax
- Perform analysis of marketing and sales data
- Assist on special projects (internal projects/client specific)
- Interact with CEO and partners
- Lead social media engagement and profile maintenance using HootSuite and other platforms
- Accept and apply coaching and feedback

Qualifications:

- Majors Desired: Communications, Digital Culture, Graphic Design, Web Development, Media Studies, Journalism and Mass Communication, Web Design, English, or Social Sciences.
- Currently enrolled and planning to graduate May 2018 to May 2019
- Proficiency in PowerPoint, Prezi, and other presentation/editing software
- Experienced with applications such as WordPress, Adobe Creative Suite, Canva, Piktochart, VideoScribe, and other graphics and web development programs
- Knowledgeable about brand awareness strategies
- Capable of setting priorities and remain resourceful under pressure
- Organized, detail-oriented and able to multitask
- Excellent verbal and written communication skills with eye for detail to written language and design
- Creative problem solver, self-starter and team player
- Strong work ethic, professional demeanor and client service focus
- Ability to demonstrate highest personal ethics, integrity and confidentiality
- Is a proactive self-starter with the ability to work independently

Education: Associates and/or working on bachelor's degree

Position type: Contract, part-time